

SHSU Financial Aid and Scholarships Policy and Procedures – Federal Aid Eligibility Validation

Policy:

Federal Aid regulations require the University to confirm whether or not students began attendance in unable to document the student's attendance in any class.

Based on information obtained from course instructors, adjustments to or cancellations of financial aid awards may be necessary.

Students whose participation cannot be confirmed or whose instructors fail to reply lose eligibility for funds already disbursed.

Instructors confirming participation after adjustments have been made are only accepted during the academic year in question through August 31

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no adjustments will be made beyond this date.

Students are not permitted to self-certify attendance.

• Attending a study group that is assigned by the institution

• Participating in an online discussion about academic matters

ESTABLISHING ATTENDANCE IN A CLASS- ACADEMICALLY RELATED ACTIVITIES (34 CFR 668.22):

Includes- but not limited to:

• Initiating contact with a faculty member to ask a question about the academic activity on the course

Determination of "academic attendance" or "attendance at an academically-related activity" will be made by the institution. It is our policy, concerning on-line classes, to review the Student's participation in a Course. If the student completed an academic activity, attendance for that activity will be considered established.

The Federal Aid Eligibility Validation (FAEV) file pulls attendance records from 1

st Class Day thru and

including Census Day, for each Part Of Term, for each Semester.